

3 July 2023

<b>Committee</b>	Overview and Scrutiny
<b>Date</b>	Tuesday, 11 July 2023
<b>Time of Meeting</b>	4:30 pm
<b>Venue</b>	Tewkesbury Borough Council Offices, Severn Room

## **ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND**

### **Agenda**

#### **1. ANNOUNCEMENTS**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

#### **2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and advise of any substitutions.

#### **3. DECLARATIONS OF INTEREST**

Pursuant to the adoption by the Council on 24 January 2023 of the Tewkesbury Borough Council Code of Conduct, effective from 1 February 2023, as set out in Minute No. CL.72, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.

	<b>Item</b>	<b>Page(s)</b>
<b>4.</b>	<b>MINUTES</b>  To approve the Minutes of the meeting held on 13 June 2023.	1 - 18
<b>5.</b>	<b>EXECUTIVE COMMITTEE FORWARD PLAN</b>  To determine whether there are any questions for the relevant Lead Members and what support the Overview and Scrutiny Committee can give to work contained within the Plan.	19 - 30
<b>6.</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2023/24</b>  To consider the forthcoming work of the Overview and Scrutiny Committee.	31 - 42
<b>7.</b>	<b>UBICO REPORT 2022/23</b>  To consider the 2022/23 outturn performance update on the services provided by Ubico.	43 - 65
<b>8.</b>	<b>ANNUAL WORKFORCE DEVELOPMENT STRATEGY REVIEW</b>  To consider progress made against delivery of the Workforce Development Strategy.	66 - 90
<b>9.</b>	<b>FINANCIAL OUTTURN REPORT 2022/23</b>  To consider the financial outturn report for 2022/23.	91 - 101
<b>10.</b>	<b>GLOUCESTERSHIRE POLICE AND CRIME PANEL UPDATE</b>  To receive an update from the Council's representative on matters considered at the last meeting (7 July 2023).	
<b>11.</b>	<b>GLOUCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE UPDATE</b>  To receive an update from the Council's representative on matters considered at the last meeting (11 July 2023).	

**DATE OF NEXT MEETING**  
**TUESDAY, 12 SEPTEMBER 2023**  
**COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: N D Adcock, C Agg, H J Bowman, T J Budge, C L J Carter (Vice-Chair), M Dimond-Brown (Chair), P A Godwin, G C Madle, H C McLain, C E Mills, G M Porter, E C Skelt, M J Williams, P N Workman and I Yates

**Substitution Arrangements**

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

**Recording of Meetings**

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.